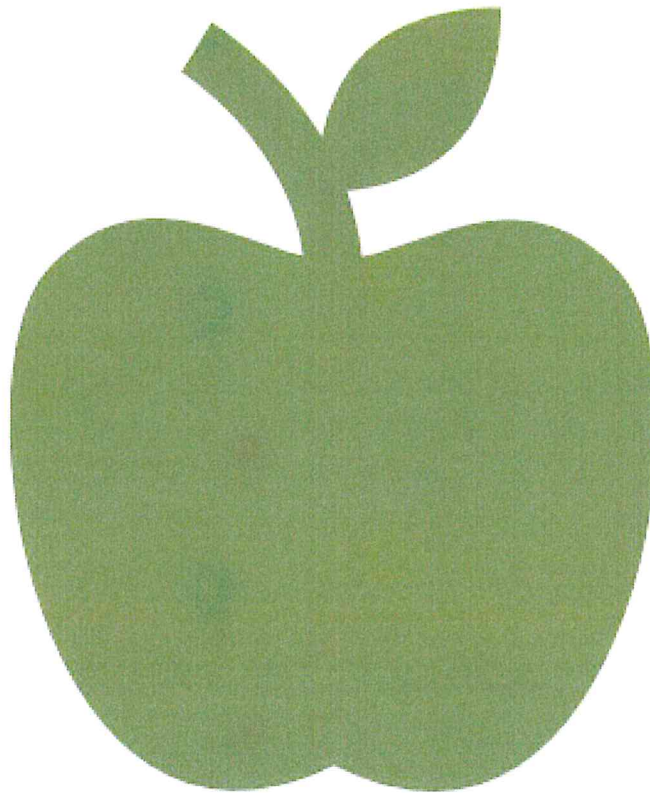


COVID-19 Prepared School

Initial Plan Date: 12/07/2020 Revised Preparedness Plan Date: 12/07/2020



This school, Stratford School, Milpitas Campus, has completed a **School COVID-19 Preparedness Plan** to prevent the spread of **COVID-19**.

For more information or to learn how to file a complaint, see this school's School COVID-19 Preparedness Plan Visitor Information Sheet (required to be posted with this sign). To see this school's complete School COVID-19 Preparedness Plan, go to: <https://www.stratfordschools.com/covid-19-updates>

Santa Clara County
PUBLIC HEALTH



School Preparedness Plan to Meet County Guidance for COVID-19

Visitor Information

(POST ON WEBSITE AND AT ALL SCHOOL ENTRANCES)

VISITORS/VOLUNTEERS

The school allows only necessary visitors and volunteers on the campus and will limit the number of students and staff who come into contact with them.

FACE COVERINGS - We will support students and staff wearing masks by:

All staff: Face coverings are required at all times while on campus, except while eating or drinking.
All students in the K - 8th program are required to wear face coverings.

Exceptions: Face coverings are to be worn at all times as practicable, except when staff and students are eating or drinking.

A face shield can be used in addition to a cloth face covering, but not as a substitute. We have trained staff and parents about washing face coverings after each use and to always remove face coverings correctly and wash hands after handling or touching a used face covering.

PHYSICAL DISTANCING - We will support physical distancing by:

The protocols for physical distancing for both indoor and outdoor spaces are regularly communicated to all staff and families through staff training, principal meetings, and emails to the enrolled families. Prior to reopening, school leaders conducted a safety walk-through with our regional director. All families who wished to return to campus have to sign an agreement to abide by all of the COVID Safety Protocols. We have posted signage and markings on the ground physical distancing on campus. All staff maintain six feet or more of distance between one another while on campus. Parents & non-essential visitors are not allowed on campus. Outside organizations are not allowed to utilize the school facilities after school hours.

CLEANING & MAINTENANCE

We will support cleaning and maintenance of our campus by:

Dirty surfaces are cleaned using a detergent or soap and water prior to disinfection. The school uses, and will provide for use, soap and water and, cleaning and disinfectant products from the Environmental Protection Agency (EPA) "List N: Disinfectants for Use Against SARS-CoV-2" ("List N"). Teachers use a classroom cleaning checklist to ensure cleaning and disinfecting of frequently touched surfaces and objects between uses such as during recess and lunch breaks. Staff cleans and disinfects playground equipment between uses. A full disinfection protocol takes place once all the students have gone home at the end of the day.

HYGIENE - We will support routine and frequent handwashing by:

Our school continues to teach and reinforce proper handwashing techniques. We have posted signage in high visibility areas on handwashing instructions and other hygiene practices, such as avoiding contact with one's eyes, nose, and mouth, covering coughs and sneezes, and other prevention measures. Our school will provide adequate supplies such as soap, tissues, no-touch trash cans, hand sanitizers (with at least 60% ethyl alcohol) and extra face coverings in case any students or staff need one. Supplies, equipment, and utensils are not shared among staff and students to the extent feasible. When items must be shared, the schools will clean and disinfect these items between uses. Our school will minimize staff and students' contact with high-touch surfaces, by propping open doors during arrival and departure times, and scheduling breaks to use the restrooms.

ROUTINE TESTING - We will encourage and support staff testing by:

We have offered options for testing to 50% of our school staff every month on a rotating basis.

The employees who have health care coverage through the company have access to free COVID testing through UnitedHealth, Kaiser, and all have access through local community testing sites.

Any information on known contacts will be provided to Santa Clara County Health in the event of a verified case of Covid-19 as required by the Americans with Disabilities Act.

Our Head of School is the point person for communication and contact tracing.

- Families are required to report known cases of COVID-19 in their household to the school immediately. The school will report all known COVID-19 cases to Santa Clara Public Health.

<https://www.stratfordschools.com/covid-19-updates>

- For more details, see our complete school opening plan here: