

SCHOOL SITE-SPECIFIC COVID-19 PREPAREDNESS PLAN SUMMARY

SCHOOL INFORMATION

Today's date (mm/dd/yy): 12/7/2020

School name: Stratford School ~ Pomeroy Campus

School reopening date (mm/dd/yy): 06/15/2020

Indicate school setting: Elementary (TK-6th

Middle (6th-8th grades)

High (9th-12th grades)

grade) School/Program address:
890 Pomeroy Avenue

District Office/Main Administration address (if applicable):
890 Pomeroy Avenue

City: Santa Clara

City: Santa Clara

Zip code: 95051

Zip code: 95051

COVID-19 Designee Name: Barbara Graves

Name of person completing form: Grace Tate

Direct phone for person completing form: 831-295-1878

Direct email for form completer: gtate@stratfordschools.com

CAMPUS PHYSICAL SPACE

Students:

Staff:

1. Provide the current anticipated number of students/staff on campus daily: 150 27

2. Which grades are/will be open? TK K 1 2 3 4 5 6 7 8 9 10 11 12

3. How many individuals are expected to be on campus at any point in the coming month? 177

4. Provide the planned minimum distance between student desks: 6 feet

VOLUNTARY IMPLEMENTATION OF PRIORITY RECOMMENDATIONS

5. Describe site plans to minimize COVID-19 transmission in staff breakrooms:

Our staff is not permitted to eat in either of our two staff lounges. Our staff lounges are not closed; however, we limit the number of people in the break room to allow for physical distancing. We encourage staff to eat meals outdoors or in large, well-ventilated spaces.

6. Describe any plans to assess potential outdoor learning spaces (e.g., outdoor seating and shade/protection from elements) and/or to move instruction outdoors:

We plan to maximize the use of outdoor campus space for instructional activities as much as possible, such as reading books. Being outside is lower risk for COVID-19. We will do as many activities outside as possible, especially snacks/meals and activities that produce more respiratory droplets such as active exercise.

7. Describe any site plans to optimize indoor ventilation (e.g., opening operable windows, using high efficiency filters, etc.):

Circulation of outdoor air will be increased as much as possible by opening windows and doors, unless doing so would pose a health or safety risk to individuals using the facility. If opening windows poses a safety or health risk, maximize central air filtration and adjust ventilation rates, if applicable.

8. Describe any plans to facilitate routine testing of teachers and staff (e.g., by healthcare providers or at County testing sites):

At Stratford Schools in Santa Clara County, as testing capacity permits and as practicable, we will offer options for testing to 50% of our school staff every month on a rotating basis. The employees who have health care coverage through the company have access to free COVID testing through UnitedHealth, Kaiser, and all have access through local community testing sites.

9. Describe any plans to resume in-person instruction in phases (e.g., elementary in month 1, middle school in month 2, etc.):

At this time all grades K-5G are operating in hybrid mode. Our TK students are here 5 days a week. In February, we are planning on offering kindergarten 4 days a week.

10. Provide link to complete school opening plan:

<https://www.stratfordschools.com/covid-19-updates/>

School Preparedness Plan to Meet County Guidance for COVID-19

Visitor Information

(POST ON WEBSITE AND AT ALL SCHOOL ENTRANCES)

VISITORS/VOLUNTEERS

The school allows only necessary visitors and volunteers on the campus and will limit the number of students and staff who come into contact with them.

FACE COVERINGS - We will support students and staff wearing masks by:

Face coverings are required for all staff and students at all times while on campus, except when eating or drinking. Exceptions: A face shield can be used in addition to a cloth face covering, but not as a substitute. If a person cannot wear a cloth face covering for medical reasons, a face shield can be worn instead, as an accommodation, but it should wrap around the sides of the wearer's face and extend to below the chin. In those cases, the parents will provide a letter or note from the student's medical services provider, clearly noting the underlying concern.

PHYSICAL DISTANCING - We will support physical distancing by:

The importance of physical distancing has been communicated to all staff and families through staff training, principal meetings, and emails and newsletters to the enrolled families. Stratford Schools in the County of Santa Clara will continue to send reminders and train staff on protocols for physical distancing for both indoor and outdoor spaces. All school leaders are required to conduct a safety walk-through with their respective regional director prior to reopening.

In addition to the communication, the families who wish to return to campus have to sign an agreement to abide by all of the COVID Safety Protocols.

CLEANING & MAINTENANCE

We will support cleaning and maintenance of our campus by:

If surfaces are dirty, they will be cleaned using a detergent or soap and water prior to disinfection. Additional information on cleaning and disinfection of community facilities such as schools can be found on CDC's website.

The school will use, and will provide for use, soap and water and, cleaning and disinfectant products approved for use against COVID-19, on the Environmental Protection Agency (EPA) "List N: Disinfectants for Use Against SARS-CoV-2" ("List N") labeled to be effective against emerging viral pathogens.

Teachers and our day porter will clean and disinfect frequently touched surfaces and objects (examples: desks, doorknobs, etc.).

HYGIENE - We will support routine and frequent handwashing by:

Our school will continue teaching and reinforcing proper handwashing techniques, posting signage in high visibility areas on handwashing instructions and other hygiene practices, such as avoiding contact with one's eyes, nose, and mouth, covering coughs and sneezes, and other prevention measures.

Our school will provide adequate supplies such as soap, tissues, no-touch trash cans, hand sanitizers (with at least 60% ethyl alcohol) and extra face coverings in case any students or staff need one.

Supplies, equipment, and utensils will not be shared among staff and students to the extent feasible. When items must be shared, the schools will clean and disinfect these items between uses.

Our school will minimize staff and students' contact with high-touch surfaces, by propping open doors during arrival and departure times, and scheduling breaks to use the restrooms.

ROUTINE TESTING - We will encourage and support staff testing by:

We will offer options for testing to 50% of our school staff every month on a rotating basis.

The employees who have health care coverage through the company have access to free COVID testing through UnitedHealth, Kaiser, and all have access through local community testing sites.

Any information on known contacts will be provided to Santa Clara County Health in the event of a verified case of COVID-19 as required by the Americans with Disabilities Act.

Our Head of School is the point person for communication and contact tracing.

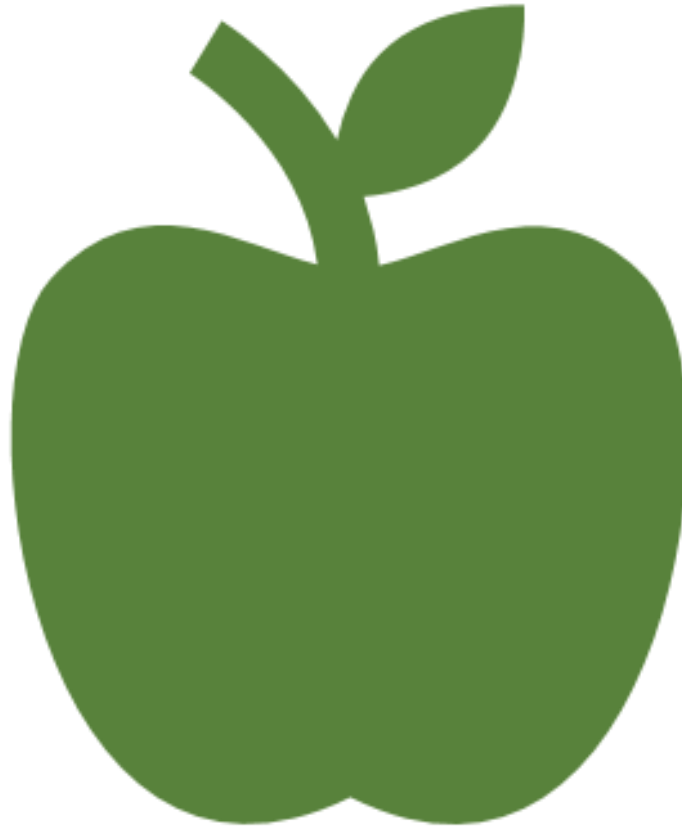
- **Families are required to report known cases of COVID-19 in their household to the school immediately. The school will report all known COVID-19 cases to Santa Clara Public Health.**

<https://www.stratfordschools.com/covid-19-updates/>

- **For more details, see our complete school opening plan here:**

COVID-19 Prepared School

Initial Plan Date: 12/07/2020 Revised Preparedness Plan Date: 12/07/2020



This school, Stratford School ~ Pomeroy Campus, has completed a **School COVID-19 Preparedness Plan** to prevent the spread of **COVID-19**.

For more information or to learn how to file a complaint, see this school's School COVID-19 Preparedness Plan Visitor Information Sheet (required to be posted with this sign). To see this school's complete School COVID-19 Preparedness Plan, go to: <https://www.stratfordschools.com/covid-19-updates/>

Santa Clara County
PUBLIC HEALTH

