

School Preparedness Plan to Meet County Guidance for COVID-19

Visitor Information

(POST ON WEBSITE AND AT ALL SCHOOL ENTRANCES)

VISITORS/VOLUNTEERS

The school allows only necessary visitors and volunteers on the campus and will limit the number of students and staff who come into contact with them.

FACE COVERINGS - We will support students and staff wearing masks by:

Students and staff have all been trained on how to properly wear and remove their face masks. We also have signage in the classrooms and hallways reminding students and staff to wear their face coverings at all times. Additionally, we have notified staff and students about the November 16th announcement from the California Department of Public Health which requires all people to wear masks from age 2 and older. Finally, we have extra masks on hand for both students and staff just in case there is a mask malfunction or one is simply forgotten.

PHYSICAL DISTANCING - We will support physical distancing by:

Our school has posted signage reminding students, families, and staff about physical distancing at the entrance, floors, in the hallway, and classrooms. Desks are also 6 feet apart in each classroom. Also, our school does not allow parents inside the building to minimize foot traffic inside the building. Additionally, our school will not allow any non-essential visitors and limit other visitors' contact with students and staff. All staff will maintain six feet or more of distance between one another while on the school campus. Our school has place markings on the ground to facilitate physical distancing of six feet or more at all entry and exit points in the facility for the students and staff. Finally, we will not have any outside organizations utilizing the school.

CLEANING & MAINTENANCE

We will support cleaning and maintenance of our campus by:

We have a cleaning crew come in every night to clean and disinfect the rooms used by staff and students. In addition to this, we have these measures in place during the day.

Bathrooms are cleaned and disinfected once in the morning and once in the afternoon. High touch surfaces (doorknobs, bathroom sinks, tables, desks, counters etc.) are disinfected throughout the day. Classes have been assigned specific playground equipment that is disinfected daily. Teachers disinfect desks before morning snack, lunch, and afternoon snack.

HYGIENE - We will support routine and frequent handwashing by:

We have scheduled handwashing breaks throughout the day which happen right before the students eat food. Additionally, students are required to wash their hands after they use the restroom, and staff has been notified to ask check that students have done so when they return from the bathroom. Each room is also equipped with its own sink and soap dispenser so teachers can request that students wash their hands throughout the day. In addition to this, we have no touch garbage cans and hand sanitizer available outside of each of the classrooms.

ROUTINE TESTING - We will encourage and support staff testing by:

Stratford is actively negotiating a contract with the external on-site testing service provider, KYLA (www.kyla.com). At Stratford Schools in Santa Clara County, as testing capacity permits and as practicable, we will offer options for testing to 50% of our school staff every month on a rotating basis. The employees who have health care coverage through the company have access to free COVID testing through UnitedHealth, Kaiser, and all have access through local community testing sites. In the event that employees choose not to use our onsite testing, Stratford asks that the employees get tested periodically by their health care provider or community testing sites.

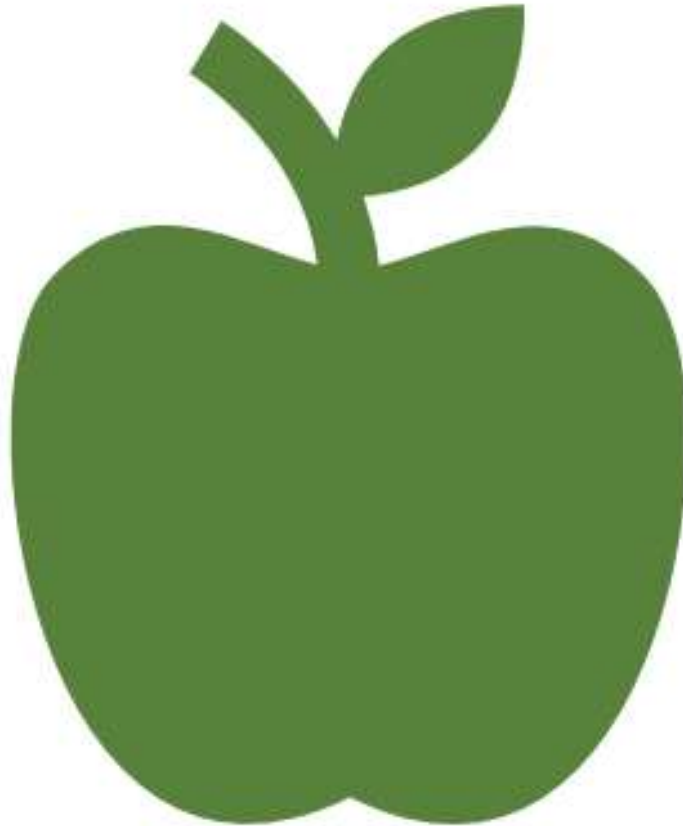
- **Families are required to report known cases of COVID-19 in their household to the school immediately. The school will report all known COVID-19 cases to Santa Clara Public Health.**

<https://www.stratfordschools.com/covid-19-updates/>

- **For more details, see our complete school opening plan here:**

COVID-19 Prepared School

Initial Plan Date: 09/28/2020 Revised Preparedness Plan Date: 12/09/2020



This school, Stratford School - San Jose, has completed a **School COVID-19 Preparedness Plan** to prevent the spread of **COVID-19**.

For more information or to learn how to file a complaint, see this school's School COVID-19 Preparedness Plan Visitor Information Sheet (required to be posted with this sign). To see this school's complete School COVID-19 Preparedness Plan, go to: <https://www.stratfordschools.com/covid-19-updates/>

Santa Clara County
PUBLIC HEALTH

